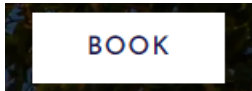
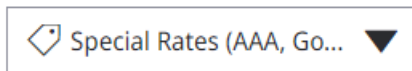


## Pass-key instructions

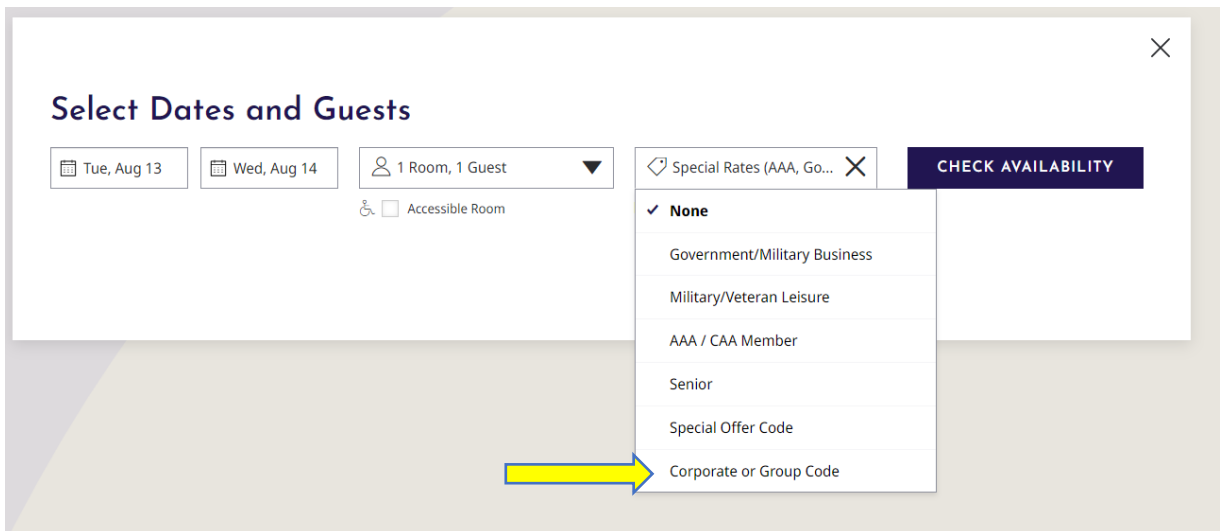
1. Visit - <https://www.hyatt.com/en-US/hotel/bulgaria/hyatt-regency-sofia/sofrs/home/bulgarian>
2. Click on Book now:



3. Choose dates of the stay (between 28.10. – 31.10.2024)
4. Click on Special Rates:



5. Chose Corporate or Group Code



6. Input Group code: **G-PRFS**
7. Follow the steps of the booking.
8. For any special requirements or assistance needed, please contact Kemi Mert – [kemi.mert@hyatt.com](mailto:kemi.mert@hyatt.com)
9. The preferential rates are valid until 30 September 2024. Reservation requests submitted after this date are subject to consideration and confirmation by the Hyatt Regency Sofia Hotel and depend on room availability.
10. **CANCELLATION POLICY**  
The booking can be cancelled free of charge up to 7 days before the arrival day. For cancellations after this period the hotel will charge 100% of the total amount due for the accommodation. In case of no-show the hotel will hold the room until 12:00 noon of the day following the arrival day specified in the hotel reservation form.